

Department of Contracts
Notre Dame Ravelin
Floriana

16th July 1999

To Heads of Department
and Parastatal Bodies

DUPLICATOR PAPER

1. Heads of Department and Accounting Officers are requested to note that the contract for the supply and delivery of white Duplicator Paper (Size A4) to Government Departments and Parastatal Bodies, as and when required, has been placed with:

Messrs Arrowswift Contacts Ltd
Zinzel Street
Qormi QRM 11

Tel: 487006

at Lm1.86 per ream (x 500 sheets) delivered. This price is inclusive of all charges and 15% VAT.

2. Payments to contractor are to be made through:

Mid Med Bank Ltd
Qormi

quoting Bank Guarantee No:54-99/31.

3. This contract shall run from the 1st August 1999 up to the 31st July 2000.
4. Paper supplied shall be watermarked "GM".
5. The attention of Heads of Department and all Accounting Officers is particularly drawn to Clauses 6,7,8 and 12 of the attached specifications and special conditions regulating this contract.

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... cont. circ 44/99

6. User Departments are requested to ensure that the duplicator paper supplied to them is of the same quality as sample submitted for testing and approved by Standards Laboratory Result No. 81162 dated 1st October 1998 and this by periodically submitting supplied paper for testing at the Standards Laboratory, Evans Building, Merchants Street, Valletta.
7. The conditions regulating this contract are attached and Heads of Department are requested to ensure that these are strictly adhered to.
8. This contract is also governed by the attached “General Conditions of Contract for the Supply and Goods and Materials under a Running Period Contract.”

J V Spiteri
Director of Contracts

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