

Department of Contracts  
Notre Dame Ravelin  
Floriana

To Heads of Department  
and Parastatal Bodies

5<sup>th</sup> June 2003

**TOWELS**

1. Heads of Department and Accounting Officers are hereby informed that the contract for the supply and delivery of Towels to Government Departments and Parastatal Bodies, as and when required, has been awarded to:

Messrs Astor Co. Ltd.  
Astor House  
St. Julians Road  
B'Kara

Tel: 21447309

VAT No: 1329-3526

at the price of Lm0.39 each, which is inclusive of all charges and taxes including 15% VAT.

2. This contract shall run from the 1<sup>st</sup> July 2003 up to the 30<sup>th</sup> June 2004.
3. The hand towels (white in colour) are to measure 106cm x 51.5cm.
4. Heads of Department are to ensure that the contractor shall mark each towel with the letter's 'GM' which should be at least 5cm high.
5. User departments are requested to ensure that the towels supplied to them are of the same quality as sample submitted for testing and approved by Standards Laboratory Result No.: 036/03 (Code A 16) dated 14<sup>th</sup> March 2003, and this by periodically submitting supplied towels for testing at the Malta National Laboratory, San Gwann.
6. Payments to M/S Astor Co. Ltd. are to be made through:

Bank of Valletta p.l.c.  
San Gwann

quoting guarantee No: G67/092/95

**.....cont. circ. 19/2003**

7. The conditions regulating this contract are attached and Heads of Department are requested to ensure that these conditions are strictly adhered to.
8. This contract is governed by the usual 'General Conditions of Contract for the supply of Goods and Materials under a Running Period Contract'.

J. V. Spiteri  
Director General (Contracts)

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