

Department of Contracts
Notre Dame Ravelin
Floriana

6th September 2004

To Heads of Department
and Parastatal Bodies

Winter Uniforms, Spare Trousers / Skirts and Ties 2004/2005

1. Heads of Department and Accounting Officers are hereby informed that the contract for the supply and delivery of Winter Uniforms, spare trousers / skirts and ties to entitled personnel in Government Departments and Parastatal Bodies has been awarded to the following contractor at the rates shown hereunder. Prices are inclusive of all charges and taxes including 18% VAT.

(A) Messrs Astor Co. Ltd.

Astor House
St. Julians Road
B`Kara

VAT: 13293526

Tel: 21447309

Item 1 - Male Messengers I and II

Jacket, fully lined, single breasted, turned down collar with two jettted external pockets on the hips, one jettted external pocket on breast and one internal pocket and trousers with two pockets and a patch pocket with loop and button at back.

Colour: Dark Blue, *Price:* Lm47.40,0 per complete uniform delivered.

Item 2 - Male Messengers III

As per item 1 above, however jacket is to include a narrow silver braid on sleeves.

Colour: Dark Blue, *Price:* Lm49.25,0 per complete uniform delivered.

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Item 3 - Female Messengers I and II

Jacket, fully lined, single breasted, turned down collar with two jettted external pockets on the hips, one jettted external pocket on breast and one internal pocket and plain (standard) skirt with one hip and two side pockets.

Colour: Dark Blue, *Price:* Lm47.40,0 per complete uniform delivered.

Item 4 - Female Messengers III

As per item 3 above, however jacket is to include a narrow silver braid on sleeves.

Colour: Dark Blue, *Price:* Lm49.25,0 per complete uniform delivered.

Item 5 - Male Security Guards

As per item 1 above.

Colour: Dark Blue, *Price:* Lm49.45,0 per complete uniform delivered.

Item 6 - Spare Trousers

Trousers, with two pockets and a patch pocket with loop and button at back.

Colour - Dark Blue, *Price:* Lm9.45,0 each delivered.

Item 7 - Spare Skirts

Skirts, plain (standard) with one hip and two side pockets

Colour: Dark Blue, *Price:* Lm9.45,0 each delivered

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Item 8 - Ties

Ties, 100% polyester

Colour: Dark blue and black with embroidered Maltese flag.

Price: Lm1.20,0 each delivered.

2. Payments to Messrs Astor are to be made through:

Bank of Valletta Ltd.
San Gwann

quoting Guarantee No. G 67/092/95

3. This contract shall run up to the 31st March 2004.

The attention of Heads of Department and Parastatal Bodies is drawn to OPM Circular No. 100/87 and MPO Circular No. 38/96 and 69/96 informing them of entitlements and frequency of issue regarding items of wear to entitled messengerial grades.

4. Heads of Department are to note that measurements of the uniforms are to be taken at the place indicated by them at contractor's expense. Gozo employees are required to call at contractor's premises.
5. Heads of Department are to ensure that the contractor shall sew a label on the inside of the jacket/trousers and skirts bearing the letters "GM", the contractor's name and the year of manufacture.
6. Head of Departments shall be responsible for the collection of the finished uniforms/trousers/skirts from the contractor as well as their distribution to entitled personnel in their Department.
7. Heads of Department are to note that samples of the uniforms purchased should at their discretion be submitted for testing at the Malta National Laboratory, San Gwann in order to ensure compliance with Laboratory result No.327/04 (WU 13) dated 17th June 2004.

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8. The conditions regulating this contract are attached and Heads of Department are requested to ensure that these conditions are strictly adhered to. A sample winter uniform is available at the Procurement Section of this Department, and may be inspected for colour, material and cut.
9. This contract is also governed by the attached “General Conditions of Contract for the Supply of Goods and Materials under a Running Period Contract.”

J. V. Spiteri
Director General (Contracts)

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