

Department of Contracts
Notre Dame Ravelin
Floriana

To Heads of Department
and Parastatal Bodies

28th June 2006

ENVELOPES

1. Heads of Department and Accounting Officers are requested to note that the contract for the supply and delivery of envelopes with strip seal flaps to Government Departments and Parastatal Bodies, as and when required, have been placed with the contractor shown below at the prices indicated on the attached Schedule. Prices are inclusive of all charges and taxes including VAT at 18%.

(A) M/S Intermarkets Stationeries Ltd
BT5 Industrial Estate
Bulebel
Żejtun

Tel: 21693630
VAT: 1111-7035
2. This contract shall run from the 1st July 2006 up to the 30th June 2007.
3. Payments to the above contractor are not to be made until further notice.
4. It is to be pointed out that delivery of envelopes is to be made within ten days from the date of receipt of the relative requisition.
5. Heads of Department are requested to ensure that the envelopes supplied to them are of the same grammage as indicated on the attached Schedule.
6. The conditions regulating this contract are attached and Heads of Department are requested to ensure that these conditions are adhered to.
7. This contract is also governed by the usual 'General Conditions of Contract for the Supply of Goods and Materials under a Running Period Contract.'

E. Zarb
Director General (Contracts)

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Schedule of Prices

- Item 1: Envelopes, Wallet flap on long edges, 70gsm minimum
Manilla Buff Colour.
Size: 114mm x 163mm approx.
Printed Il-Gvern ta' Malta (10pt - universal caps)
at Lm4.70,0 per box by 1000.
- Item 2: Envelopes wallet flap on long edge, 77gsm minimum
Manilla Buff Colour.
Size: 156mm x 230mm approx.
Printed Il-Gvern ta' Malta (12pt - universal caps)
at Lm5.50,0 per box by 500.
- Item 3: Envelopes pocket rectangular flap on short edge, 119gsm minimum,
Manilla Buff Colour
Size: 261mm x 356mm approx.
Printed Il-Gvern ta' Malta (16pt - universal caps)
at Lm9.50,0 per box by 250.
- Item 4: Envelopes, pocket, rectangular flap on short edge, 119gsm minimum,
Manilla Buff Colour
Size: 330mm x 457mm approx.
Printed Il-Gvern ta' Malta (16pt - universal caps)
at Lm13.00,0 per box by 250.
- Item 5: Envelopes, window, Wallet flap on long edge, 77gsm minimum
Manilla Buff Colour
Size: 105mm x 233mm approx.
Size of window 40mm x 100mm to be positioned as follows:
15mm from bottom edge and 20mm from left edge
Printed Il-Gvern ta' Malta (12pt - universal caps)
at Lm8.06,0 per box by 1000.
- Item 6: Envelopes, Airmail, Wallet flap on long edge, 89gsm minimum,
White colour
Size: 115mm x 162mm approx.
Printing as per Clause 8 of the attached specifications
at Lm8.15,0 per box by 500.