

Department of Contracts
Notre Dame Ravelin
Floriania

To Heads of Department
and Parastatal Bodies

31 December 2006

Winter Uniforms 2006/07

Winter Shirts 2006/07

Waterproofs 2006/07

Pullovers 2006/07

Neck Ties

1. The Procurement Section of this Department will soon issue the necessary calls for tenders for the above mentioned items of clothing as will be required by entitled personnel. Heads of Department and Parastatal Bodies are therefore requested to submit a return providing the following information:
 - a Winter Uniforms: The name, quantity, and grade of the persons for whom the uniforms are intended.
 - b Winter Shirts: The colour, quantity and respective collar size of the shirts required.
 - c Pullovers: The colour, quantity and respective chest size of the pullovers required.
 - d Neck Ties: The number of neck ties required.
 - e Waterproofs: The quantity and size (small, medium, large or extra large) of the raincoats required.
2. It is to be ensured that the requirements of all entitled personnel are duly catered for in these returns. In this regard MPO Circulars 38/96 and 69/96 should be consulted when drawing up returns.
- 3 Returns to reach the Procurement Section of this Department, by not later than the **30 January 2007**.

The information requested is to be submitted as shown on the attached formats.

A. Cachia
Director General (Contracts)

Circ 49/2006

Different Size charts are to be used for different shirt colours.

Males Colour _____															
Sizes	36	37	38	39	41	42	43	44	45	46	47	48	50	52	54
Sizes	14	14.5	15	15.5	16	16.5	17	17.5	18	18.5	19	19.5	20	21	22
Totals															

Females Colour _____											
Sizes	34	35	36	37	38	39	41	42	43	44	45
Sizes	13	13.5	14	14.5	15	15.5	16.5	17	18	19	20
Totals											

Circ 49/2006

Pullovers

Sizes	36"	38"	40"	42"	44"	46"	48"	50"	52"	54"	56"	58"
Sizes	46	48	50	52	54	56	58	60	62	64	66	68
Totals												

Waterproofs

Sizes	Small	Medium	Large	XLarge
Totals				

Total Number of Full Uniform (Jacket and Trousers) _____

Total Number of Neck Ties _____