

Department of Contracts
Notre Dame Ravelin
Floriana

To Ministries and Head of Departments

08 October 2009

Winter Shirts – 2009/2010

1. Ministries and Head of Departments are hereby informed that the contract for the supply and delivery of Winter Shirts to Messengerial Staff/Security Guards in Government Departments and Parastatal Bodies has been awarded to the following contractor at the prices indicated. Prices are inclusive of all charges and taxes including 18% VAT.

Astor Co. Ltd
St Julian's Road
BIRKIRKARA

Tel: 2144 7309
VAT No: 1329-3526

- Item 1 - Male Light Blue Shirts, at the rate of €8.10,0 per shirt, for all sizes;
 - Item 2 - Female Light Blue Shirts, at the rate of €8.10,0 per shirt, for all sizes;
 - Item 3 - Male White Shirts, at the rate of €8.10,0 per shirt, for all sizes;
 - Item 4 - Female White Shirts, at the rate of €8.10,0 per shirt, for all sizes.
2. Payments are to be made direct to contractor.
 3. Heads of Department are to ensure that the contractor shall sew on the inside of each shirt a label bearing the letters "GM", size, the name of the contractor and the year of manufacture of the shirt.
 4. The attention of Heads of Department and Parastatal Bodies is drawn to OPM Circular No. 100/87 and MPO 38/96 dated 20 May 1996 informing them of entitlements and frequency of issue regarding items of wear to entitled personnel.

.../...

.... cont. Circ 29/2009

5. Heads of Department are requested to ensure that the shirts supplied to them are of the same quality as samples submitted for testing and approved by the Malta National Laboratory, Industrial Estate San Gwann. Shirts are to be periodically submitted for testing at the above address quoting Laboratory result No 302/09 dated 19 August 2009. A sample winter shirt/fabric is available at the Procurement Section of the Department of Contracts Floriana and may be inspected for colour, material and style.
6. This contract shall run up to 31 March 2010.
7. The conditions regulating this contract are attached and Heads of Department are requested to ensure that these conditions are strictly adhered to.
8. This contract is also governed by the attached “General Conditions of Contract for the Supply of Goods and Materials under a Running Period Contract.”

F Attard
Director General (Contracts)

encls.

ANNEX II : TECHNICAL SPECIFICATIONS

- 1 The shirts are to be manufactured in Light Blue/White colour (as indicated on the attached schedule) with attached stiff collar, long sleeves, with comfortable arm hole, shoulder flaps for epaulettes, double shoulder yoke, box pleat at the back, and two breast pockets with flaps and buttons. Workmanship and cut will be taken into consideration in awarding contract.
2. The material to be used in the manufacture of the shirts shall be pre shrunk 30 – 35 % cotton and the rest polyester. The weight per square metre is to be 95 grams minimum whilst the filling is to be 0.5% maximum. The threads per cm and maximum percentage of shrinkage allowed should be as follows:

	Threads/cm	Shrinkage % (Water Relaxation)
Warp	42 minimum	0.5 maximum
Weft	28 minimum	0.5 maximum

3. The contractor shall sew on the inside of each shirt a label bearing the letters 'G.M.', size, the name of the contractor and the year of manufacture of shirt.