

CT 2132/2011

Contracts Circular N° 10/2011

Department of Contracts  
Notre Dame Ravelin  
Floriana

To Ministries and  
Heads of Departments

18 July 2011

### **WALL CALENDARS AND TABLET DIARIES 2011**

Heads of Department are requested to submit a return showing the number of Year 2011 wall calendars and tablet diaries required by their Departments.

Tablet diaries can be supplied:-

- a) seven days to a page; and
- b) three days to a page.

Heads of Department are requested to indicate the number of each type they require. Diaries two days to a page and one day to a page are not being printed.

You are therefore requested to furnish your requirements to this Department's Procurement Section by not later than the 01 August 2011.

It is important that this information reached the Procurement Section by the said date as printing contractors do not accept to print additional copies at the same price once the contracted quantities have been supplied.

F Attard  
Director General (Contracts)