

CT 2130/2011

Contracts Circular N° 05/2012

Department of Contracts  
Notre Dame Ravelin  
Floriana

To Ministries, Heads of Departments  
and Parastatal Bodies

06 February 2012

### **SUPPLY OF WINTER SHIRTS - 2012-2014**

- 1 Ministries and Heads of Department are hereby informed that the contract for the supply and delivery of Winter Shirts to Messengerial Staff/Security Guards to entitled personnel in Ministries, Government Departments and Parastatal Bodies has been awarded to the following contractor at the rates shown hereunder. Prices are inclusive of all charges and taxes including 18% VAT.

Astor Co Ltd  
Astor House  
St Julian's Road  
B'Kara

Tel: 2144 7309  
Fax: 2149 8291  
Email: [astor@maltanet.net](mailto:astor@maltanet.net)  
VAT: 1329-3526

<b>Item</b>	<b>Unit Price for all sizes - €</b>
Item 1 Male light blue Shirts	<b>8.24</b>
Item 2 Female light blue Shirts	<b>8.24</b>
Item 3 Male White Shirts	<b>8.13</b>
Item 4 Female White Shirts	<b>8.13</b>

2. Payments can be made direct to contractor.
3. This contract shall run up to the 31 January 2014.
4. The attention of Heads of Department and Parastatal Bodies is drawn to OPM Circular No. 100/87 and MPO Circular No 38/96 dated 20 May 1996 informing them of entitlements and frequency of issue regarding items of wear to entitled personnel.
5. Heads of Department are to ensure that the contractor shall sew a label on the inside of each shirt bearing the letters "GM", the contractor's name and the year of manufacture.
6. Heads of Department are to note that samples of the uniforms purchased should at their discretion be submitted for testing at the Malta National Laboratory, San Gwann in order to ensure compliance with Laboratory result No 361/10 dated 15 October 2010.
7. The conditions regulating this contract are attached and Heads of Department are requested to ensure that these conditions are strictly adhered to. A sample winter shirt/fabric is available at the Procurement Section of this Department and may be inspected for colour, material and style.
8. This contract is also governed by the usual "General Conditions for the Supply of Goods and Materials under a Running Period Contract."

F Attard  
Director General (Contracts)

## VOLUME 3 TECHNICAL SPECIFICATIONS

1. The shirts are to be manufactured in Light blue/White colour (as indicated on the attached schedule) with attached stiff collar, long sleeves with comfortable arm hole, shoulder flaps for epaulettes, double shoulder yoke, box pleat at the back, and two breast pockets with flaps and buttons. Workmanship and cut will be taken into consideration in awarding contract.
2. The material to be used in the manufacture of the shirts shall be pre shrunk 30 – 35% cotton and the rest polyester. The weight per square metre is to be 95 grams minimum whilst the filling is to be 0.5% maximum. The threads per cm and maximum percentage of shrinkage allowed should be as follows:

	Threads/cm	Shrinkage % (Water Relaxation)
Warp	42 minimum	0.5 maximum
Weft	28 minimum	0.5 maximum

3. The contractor shall sew on the inside of each shirt a label bearing the letters ‘G.M.’, size, the name of the contractor and the year of manufacture of shirt.
4. Samples

Within two days of being notified, tenderers must submit a sample cloth showing the quality and shade of the material to be used in the manufacture of the shirts. The sample cloth should be at least one square metre in area. Moreover a finished shirt in accordance with the above specifications may be requested in order to show tailoring workmanship. Samples are to bear a label marked clearly with the name and address of the tenderer.