

Department of Contracts
Notre Dame Ravelin
Floriana

To Permanent Secretaries
Directors General
Directors
Heads of Public Sector Organisations

03 September 2015

PROCUREMENT PROCEDURES FOR CONTRACTING AUTHORITIES

In line with Regulation 20 (2) of the Public Procurement Regulations (SL 174.04) Heads of Contracting Authorities are hereby being reminded to ensure that every six months their organization publishes in the Government Gazette a full list of all contracts awarded and a list of all cases involving variations which exceed the original contract values by more than 5 per cent. In such cases details should include the Advert No. and subject of the contract, date of approval, the name of contractor, the original contract value and the final contract value, including a list of variations, if any.

The aim of such a regulation is to strengthen the principle of transparency enshrined in the Public Procurement Regulations and to illustrate that Contracting Authorities are open to scrutiny in their contracting procedures.

Copies of publications are to be forwarded for the attention of the Office of the Director responsible for the Compliance and Monitoring Unit within the Department of Contracts at compliance.contracts@gov.mt, by not later than one month from expiry of the allocated time frames.

This circular is intended to emphasize the importance of the above mentioned Regulation. It is to be noted that failure to adhere to the above will constitute a breach of the Public Procurement Regulations.

Anthony Cashia
Director General (Contracts)