

CT 5001/2014

Contracts Circular N°10/2017

Department of Contracts
Notre Dame Ravelin
FLORIANA

To: Permanent Secretaries
Directors General
Directors
Heads of Public Sector Organisations

21 July 2017

THE PUBLIC PROCUREMENT (AMENDMENT) REGULATIONS 2017(LN155 OF 2017)

Revision to Annex 1

Further to the contents of Contracts Circular 09/2017, the attached Annex I, regarding the ‘Sample Delegation of Authority Letter’, is being amended.

Additionally, the first sentence of the same Circular should read as follows:

Further to LN352/2016, the Public Procurement Regulations are being amended through LN155/2017.

Otherwise, all other contents of the original Contracts Circular 09/2017 remain applicable.

Contracting Authorities are encouraged to submit any queries to the Department of Contracts’ customer care service on info.contracts@gov.mt or +356 21220212.

Anthony Cachia
Director General (Contracts)

Annex 1:

SAMPLE DELEGATION OF AUTHORITY LETTER

By means of this letter, the ‘Head of the Contracting Authority’, in terms of Regulation 6 of the Public Procurement (Amendment) Regulations 2017, delegates the authority herein described to the ‘Senior Official’ on the following terms and conditions:

1. The ‘Senior official’ may review and execute, on behalf of the Contracting Authority, contracts in an amount and duration not to exceed Euro 500 per purchase, which over a year cannot exceed a total amount of Euro5,000 excluding VAT.
2. The contracts subject to this delegation are those relating to any works, services or supplies within the threshold as identified in (1) above.
3. The delegation is being conferred due to [state reason here].
4. The effective date of this delegation is [specify date] and it shall remain in force for a period of one calendar year or until revoked by the delegating official.
5. The authority delegated is not subject to sub-delegation without prior and express written consent of the Head of the Contracting Authority.
6. This delegation is made pursuant to the Public Procurement Regulations 2016 and the Public Procurement (Amendment) Regulations 2017 and is subject thereto.

[signature]

[signature]

Head of Contracting Authority

Senior Official

Date: _____