



Directorate Policy Development and Programme Implementation

Procurement Policy Note #23

Title: Notification to Evaluation Committees in respect of the General Contracts Committee's Decision (Award/Cancellation)

(Previous Title: Letters of award / cancellation sent to Departmental Adjudication Board (Evaluation Committee) by the Department of Contracts (DoC))

Date issued: 04.12.2015

1 Purpose

This policy note aims to simplify the internal procedure of the DoC.

2 Organisational Scope

This is a Government-wide policy. It shall apply to all Ministries / Departments / Entities falling under Schedule 1 of the Public Procurement Regulations.

3 Definitions

Notification re Letter of award / cancellation refers to the letter sent to the Chairperson / Secretary of the Evaluation Committee by the secretary of the General Contracts Committee (GCC).

4 Policy Content and Guidelines

The current procedure is that once the recommendation for award / cancellation is approved by the GCC and the letters of award / rejection are sent to the economic operators who submitted an offer, the secretary sends an e-mail informing the Chairperson of the Evaluation Committee that the decision has been published and Economic Operators were notified of the outcome of the Evaluation process.

Through this policy note, this practise shall be stopped with immediate effect, in view of the fact that the ePPS sends notifications to all associated officers related to the electronic tender in question.

5 Effective

Immediate.

6 Applicability

All CfTs published through the Department of Contracts (CfTs whose estimated value exceeds €120,000)

7 Legislative Compliance

NIL

8 References

NIL

9 Appendices

NIL

10 Other Related Policy Notes Published

NIL
