

CT 2387/97

Contracts Circular N° 5/98

Department of Contracts
Notre Dame Ravelin
Floriana

8th January 1998

To Heads of Department
and Parastatal Bodies

DUPLICATOR PAPER 1998

1. Heads of Department and Accounting Officers are requested to note that the contract for the supply and delivery of white Duplicator Paper (Size A4) to Government Departments and Parastatal Bodies, as and when required, has been placed with:

Messrs Galaxy Ltd
N.Saura Street
Siggiewi QRM 14

Tel: 447328

at Lm2.22 per ream (x 500 sheets) delivered. This price is inclusive of all charges and all taxes.

2. Payments to contractor are to be made through:

Bank of Valletta Ltd
Bridge Wharf
Marsa

quoting Bank Guarantee No: BW 10/681/97.

3. This contract shall run up to the 31st December 1998.

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4. Paper supplied shall be watermarked "GM".
5. The attention of Heads of Department and all Accounting Officers is particularly drawn to Clauses 4,6,7 and 8 of the attached specifications and special conditions regulating this contract.
6. User Departments are requested to ensure that the duplicator paper supplied to them is of the same quality as sample submitted for testing and approved by Standards Laboratory Result No. 7J291 dated 11th November 1997 and this by periodically submitting supplied paper for testing at the Standards Laboratory, Evans Building, Merchants Street, Valletta.
7. Departments in Gozo are to collect their requirements from contractor's warehouse.
8. The conditions regulating this contract are attached and Heads of Department are requested to ensure that these are strictly adhered to.
9. This contract is also governed by the attached "General Conditions of Contract for the Supply and Goods and Materials under a Running Period Contract."

J V Spiteri
Director of Contracts

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