

CT 2127/99

Contracts Circular N° 12/99

Department of Contracts  
Notre Dame Ravelin  
Floriana

15th March 1999

To Heads of Department  
and Parastatal Bodies

**Wall Calendars and Tablet Diaries 2000**

Heads of Department are requested to submit a return showing the number of year 2000 wall calendars and tablet diaries required by their Departments.

Tablet diaries can be supplied:

- a) seven days to a page; and
- b) three days to a page.

Heads of Department are requested to indicate the number of each type they require. Diaries two days to a page and one day to a page are not being printed.

You are therefore requested to furnish your requirements to this Department's Procurement Section by not later than the 23<sup>rd</sup> April, 1999.

It is important that this information reaches the Procurement Section by the said date as printing contractors do not accept to print additional copies at the same price once the contracted quantities have been supplied.

J V Spiteri  
Director of Contracts

*encls*

/cc