

CT 2169/99

Contracts Circular N° 28/99  
Department of Contracts  
Notre Dame Ravelin  
Floriana

To Heads of Department  
and Parastatal Bodies

19 April 1999

**Period Contracts for Various Items of Stores: January to December 2000**

It is planned that period contracts for the supply of various items of stores required by Government during the year 2000 will be placed during the coming months.

Heads of Department and Parastatal Bodies are therefore requested to indicate, on the attached Schedule, their estimated requirements for such items for next year. These returns will enable this Department to issue appropriate calls for tenders. Care is to be taken to ensure that these estimated quantities are as accurate as possible.

It is to be noted that separate returns in respect of items of wear will be requested by the Procurement Section of this Department in due course and therefore such requirements are not to be included in the returns relative to this circular.

Where any item is required to any particular standard, this is to be clearly explained and all relevant details should be provided.

Returns are to reach the Procurement Section of the Department of Contracts, at the above address, by not later than the end of May 1999.

Additional copies of the Schedule of Requirements are obtainable from the same Section.

J V Spiteri  
Director of Contracts

/ma