

Department of Contracts
Notre Dame Ravelin
Floriana

To Heads of Department
and Parastatal Bodies

25 April 2007

Summer Uniforms / Trousers / Skirts to Entitled Messengerial Personnel, Security Guards and Other Minor Staff

1. Heads of Department and Accounting Officers are hereby informed that the contract for the supply and delivery of Summer Uniforms, Trousers and Skirts to entitled personnel in Government Departments and Parastatal Bodies has been awarded to the contractors shown below at the prices indicated. Prices are inclusive of all charges and taxes, including VAT at 18%.

Yorkie Clothing Ind. Ltd.
UB 17, San Ġwann Ind. Est.
B'Kara SGN 09

VAT No: 1213-9530

Tel: 21442460

Item 1 - Male Messenger III
(vide paragraph 4 below)

Grey Jacket – fully lined single breasted, turned down collar, two external pockets on hips, one external pocket on breast, one internal pocket and a pair of black epaulettes with one row of silver lace

and

Grey trousers – with two pockets and one jetted hip pocket with loop and button at back

Price: Lm46.87,0 per complete uniform.

Item 2 – Male Messengers
I&II
(vide paragraph 4 below)

Grey Jacket – fully lined single breasted, turned down collar with two pockets externally on the hips (lined) one external pocket on breast and one internal pocket

and

Grey Trousers – with two pockets and one jetted hip pocket with loop and button at back.

Price: Lm48.87,0 per complete uniform.

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Item 3 – Female Messengers I
& II
(vide paragraph 4 below)

Grey Jacket – fully lined, single breasted,
turned down collar, two external pockets on
hips, one external pocket on breast and one
internal pocket.

And

Grey skirt-plain (standard) with one hip and
two side pockets.

Price: Lm49.87,0 per complete uniform.

Item 4 – Security Guards
(vide paragraph 4 below)

Greyish Blue Jacket – fully lined, single
breasted, turned down collar, with two external
pockets on the hips (lined), one external pocket
on breast and one internal pocket
and

Greyish Blue Trousers – with two pockets and
one jettied hip pocket with loop and button at
back

Price: Lm49.87,0 per complete uniform

Item 5 - Spare Trousers
(vide paragraph 4 below)

Spare Trousers, with two pockets and one jettied
hip pocket with loop and button at back.

Price: Grey Lm9.27,0 per pair
Greyish Blue Lm9.27,0 per pair

Item 6 - Spare Skirts
(vide paragraph 4 below)

Spare Skirts, Plain (standard) with one hip and
two side pockets

Price: Grey Lm9.27,0 per skirt

2. Payments are to be made direct to contractor.
3. This contract shall run up to the 30 September 2007.
4. The attention of Heads of Department and Parastatal Bodies is drawn to MPO Circulars No. 38/96 and 69/96 informing them of entitlements and frequency of issue regarding items of wear to entitled messengerial grades.
5. Heads of Department are to note that measurements of the uniforms / trousers/shirts are to be taken at the place indicated by them at contractor's expense.
6. Heads of Department are to ensure that the contractor shall sew a label on the inside of the jacket / trousers and skirts bearing the letters 'GM', the contractor's name and the year of manufacture.

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7. Heads of Department shall be responsible for the collection of the finished uniforms / trousers / skirts from the contractor as well as their distribution to entitled personnel in their Department.
8. Departments should not include more than five names on each Supply Order submitted to the contractor.
9. Heads of Department are to note that samples of the uniforms purchased should at their discretion be submitted for testing at the Malta National Laboratory, in order to ensure compliance with Laboratory result N° 058/07 (code SU24) dated 5 February 2007.
10. The conditions regulating this contract are attached and Heads of Department are requested to ensure that these conditions are strictly adhered to. A sample summer uniform is available at the Procurement Section and may be inspected for colour, material and cut.
11. This contract is also governed by the usual 'General Conditions of Contract for the supply of Goods and Materials under a Framework Agreement (Running Period Contract).

F. Attard
Director General (Contracts)

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Scope of Contract

1. This contract provides for the supply and delivery, inclusive of Value Added Tax, Customs Import Duty, ECO Contribution (if any) and other charges, as applicable, to Government Departments and Parastatal Bodies, as and when required, of Summer Uniforms, as described in the attached specifications. Supply shall be made in accordance with the attached General Conditions of Contract for the supply of goods and materials under a Framework Agreement (Period Contract) insofar as they are not inconsistent with the conditions in these specifications and conditions.

Period of Completion

2. This contract shall run from date of award up to the 30th September 2007.

Quantities

3. The quantity shown on the Schedule is only indicative and where necessary may be exceeded. However Government reserves the right not to order the whole quantity shown against each item and Government would not by doing so be held liable to any damages or other cost whatsoever.

Samples

4. Tenderers are required to submit samples, of a minimum length of 300mm (12") at full width, of the material and shade they propose to use for the uniforms Trousers/skirts as well as for the linings and interlinings. Offers unaccompanied by samples will NOT be considered.
5. Moreover a jacket, a pair of trousers and a skirt in accordance with the specifications in the schedule of quantities may be requested in order to show tailoring workmanship.
6. All samples are to reach the Procurement Section of the Contracts Department, by the closing date and time fixed for the submission of tenders. Samples are to bear a label marked clearly with the name and address of the tenderer. Failure to comply with this clause fully will invalidate the tender. Samples submitted by unsuccessful tenderers are to be withdrawn immediately they are informed that their offers has not been accepted, otherwise samples will be forfeited.

Deliveries

7. Items shall be manufactured on receipt of a Requisition or Order from the Head of department concerned or his representative. Government will not accept liability for verbal orders and will not meet claims for any value thereof even though the uniforms may have been supplied and made use of by the Department concerned.
8. Each requisition shall contain the name of the persons who are to receive the uniforms/trousers/skirts. Each item delivered is to be packed in a plastic bag with the name for whom it is intended.
9. All items to be supplied under this contract shall be made in accordance with these specifications and as per approved sample. The Head of Department shall have the power to reject any consignment or part thereof, should it not be to his satisfaction or should the material not be in accordance with the specifications/sample submitted by contractor and approved by Government for award of contract. Any rejected uniforms shall be collected by

the contractor within five days and replaced by others within ten days of the receipt of a notice to that effect from the Heads of Department concerned. Vouchers shall be prepared for payment to the contractor when the persons for whom the uniforms are intended are properly fitted to the entire satisfaction of the Head of Department concerned.

SPECIFICATIONS

Material

- 10.1a The material to be used in the manufacture of the uniforms/trousers and skirts shall conform to the following requirements:

Colour	Grey or Greyish Blue (as indicated on Schedule)
Weight/m ² g	200 minimum 220 maximum
Filling, %	0.5 maximum
Threads/cm:	
Warp	18 minimum
Weft	18 minimum
Shrinkage, %	
Warp	0.5 maximum
Weft	0.5 maximum
Composition:	
Wool, %	40 minimum 50 maximum
Polyester, %	remainder

- 10.1b Sample material to demonstrate the colour shades required may be viewed at the Procurement Section of the Contracts Department during normal office hours.
- 10.2 The materials used by the contractor shall be thoroughly shrunk, and Heads of Department may test any number of garments in each delivery in order to ascertain this fact.

Markings

- 10.3 The contractor shall sew a label, on the inside of the jackets trousers, and skirts bearing his name, the year the uniform is tailored and the letters 'G.M.'

Measuring/Out-Fitting

- 10.4 The measuring of the persons for whom uniforms are ordered shall be taken at the place indicated by the various Heads of Department at the contractor's expenses. Gozo employees will be required to call at the contractor's premises.