

Department of Contracts
Notre Dame Ravelin
FLORIANA

To Permanent Secretaries
Directors General
Directors
Heads of Public Sector Organisations

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E-FORMS USAGE AND IMPLEMENTATION IN PUBLIC PROCUREMENT



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Reference is being made to Contracts Circular N° 16/2023¹ whereby it was clearly stated that the mandatory date for the utilisation of the eForms across all Member States was 25 October 2023.

It should be noted that the Publications Office of the European Union has decided to extend the deadline for the acceptance of the old V209 notices till the 31 January 2024. This was done so that a smooth transition from the old Forms (V209) to the new eForms is facilitated for all EU Member States.

However, the mandatory utilisation of eForms is still the 25 October 2023.

Therefore, it is **imperative** that Contracting Authorities / Entities officers in their ePPS role as Tender Coordinators continue to invariably use the eForms for all Notice Publications on Tenders Electronic Daily (TED)², specifically whereby the Estimated Value meets or exceeds the EU thresholds, with no exception.

¹ Contracts Circular N° 16/2023 titled 'e-Forms Implementation in Public Procurement' was published on 29 September 2023.

² TED is the online version of the 'Supplement to the Official Journal' of the European Union (OJEU).



It is the Contracting Authorities' / Entities' responsibility to use the new eForms integrated and available through Government's e-Procurement Platform (Electronic Public Procurement System: ePPS).

Procurement Calls already published on TED

It is recommended that for instances where the Contract Notices have already been published on TED using the old V209 notices, their corresponding Contract Award Notices (CAN) should also be published in the old V209 CAN Form instead of the eForms.

On the other hand, with regard to Procurement Calls published on TED using eForms, their respective Contract Award Notice must necessarily be an eForm.

Contact

Contracting Authorities / Entities may submit any queries to the Department of Contracts' IT Unit on epps.ca@gov.mt or by calling on +356 2378 1001.

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